

Wednesday September 13, 2006
Training Directors Forum

Roundtable 3

Topic # 1- Next Year's host.

Maryland wants to host next TDF in either Baltimore or Annapolis- maybe based in Baltimore and field trip to Annapolis. Donna will check into rates, etc. Gary Spivey and Jim Patterson will work on this together.

Topic #2- Agenda Items for next year

Marcia Buchanan to speak hopefully. We will (Donna) check with Marcia on schedule of course topic will be yellow book.

Topic sheet passed around.

We will consider 2008 in Tahoe.

Topic #3- How to Sell Soft Training - Financial Auditor.

Angie asked how she can motivate people.

Spivey – hold people accountable for using the soft skills learned. Evaluations changed to include these. Problem is that employees may be great technically but not with people.

Exit interviews to indicate what was needed.

Peterson- survey to ask what training employees would like.

Fuss- Evaluations of management. Ask employees what they think about managers and feedback to managers.

It was brought up that surveys need to be followed upon or they are worthless and create more problems than help.

Topics #4- More bang for your buck in training.

1. Hoscheid- IPA conference – updating new information- working with another state. Speaker comes to on state and the other state is allowed to have so many participants.
2. Coxe – sharing training with either agencies within state.
3. DeMarr- University speaker bureaus – get free speaker info; think tank organizations to speak on studies they have done; hot topics, 3-5 years.
4. Judy NY – Let individuals go to training to learn to instruct.

Topic #5 – Accounting and Audit Updates

Kurkijy – NASACT Training Seminars

Buchanan – Training broadcast by GAO.

Coxe – Continuing Education Department at universities video conferences.

Topic #6 – Learning- Uses for

Wood – Timekeeping system for new employee’s policies and procedures.

Danto – Needs to evaluate how interactive the – learning program would be.

Fuss – May look into for orientation purposes.

Maloy – Audio conferences – web based – will NASACT do?

Fuss – AICPA DVD’s, handouts.

Topic # 7 – Checkout Board – Angie Lang

Angie showed us a quick demo of their checkout board. This is used to keep track of employees work schedules. Other had interest in.

Beth Wood/Kent McLamb – Sent to course in instructional design – learned about putting signs around room so that when participants get sidetracked or bored they are still getting the info that you want them to get.